

# TRAVCOUR (UK) LTD ORDER FORM



Wimbledon Business centre, The Old Town Hall, 4 Queens Road, Wimbledon, SW19 8YB

Tel: 020 85431846 (9.00am to 7.00pm)

e-mail: [info@travcour.com](mailto:info@travcour.com) Website: [www.travcour.com](http://www.travcour.com)

Open Hours: (Mon – Sat) 9.00am to 7.00pm

## SERVICES FOR MALAWI BUSINESS VISA (PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS)

Please insert dates of travel & tick the service you are applying for		Dates of entry/exit	Visa fee	Service charge	Total to send
<input type="checkbox"/> MALAWI BUSINESS VISA					
<input type="checkbox"/> Single entry 3 Months Visa		To	65.00	50.00	115.00
<input type="checkbox"/> Multiple entry 6 Months Visa		To	145.00	50.00	195.00
<input type="checkbox"/> Multiple entry 1 Year Visa		To	200.00	50.00	250.00

If you are unable to receive your e-visa via email, please select the type of return you need us to use for your documents. Return fees are only payable per return address. Carriers own terms & conditions apply. We do not accept responsibility for the delivery of documents by any third party and by selecting this option, you agree to the carriers terms and accept full responsibility for your selection.

<input checked="" type="checkbox"/>	Return type	Charge	Terms
<input type="checkbox"/>	Royal Mail Special Delivery	9.00	Only applicable for UK residents. For terms & conditions please visit <a href="http://www.royalmail.com">www.royalmail.com</a>
<input type="checkbox"/>	DHL International Ltd	40.00	For terms & conditions please visit <a href="http://www.dhl.co.uk">www.dhl.co.uk</a>
<input type="checkbox"/>	Travcour courier	POA	Subject to local area & availability. Please email <a href="mailto:info@travcour.com">info@travcour.com</a>
<input type="checkbox"/>	Personal collection	N/A	Please await our call to advise your documents are ready
<input type="checkbox"/>	Own prepaid envelope	N/A	For security, please only send prepaid secure mail & note your tracking number

You must enclose full payment for us to process your order. For bank transfers, your order will be processed once the funds have cleared in our account only. As fees are paid on submission of your documents, we will not provide credit for your process to begin. Please include the fees for your service as listed above, the Travcour service charge & your selected return fee.

Cheque or postal order (Payable to Travcour (UK) Ltd)

Debit Card (please complete the following section) We do not accept American Express or Diners or credit cards.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Expiry: ...../...../..... 3 digit SCN

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Bank transfer; You must include the full name of the applicant as your reference. If you are sending more than one application, please select one of the applicant's names for the reference. Visa fees and Travcour service charges are per person but return fees are payable per return address.

Barclays Bank PLC, Account name Travcour UK Ltd  
Account number: 60960055  
Sort Code: 20-21-80

Please confirm the address you would like your documents to be returned to and the contact information for any further instruction or tracking purposes. Our contact with you will be in writing via email where possible. Please check your junk/spam mail in case of your email filter rejects our mail. Any change to your details during process must be made in writing by email. We will only correspond with the passport holder or the person designated on this form.

Title: Mr./Mrs./Miss: First Names .....Surname.....

Address .....

.....Postcode .....

Telephone Number .....Email .....

We will always do our best to try and return by your chosen travel date however, it cannot be guaranteed. Travel arrangements must not be made until you have secured and received your valid visa for entry. By placing this order, you agree to any delays incurred by any governing office or third party carrier. Please sign in wet ink or digitally.

Signature ..... Date ...../...../.....

DISCLAIMER: Whilst every effort is made to issue your requirements the embassy/consulate reserve the right to refuse or delay your application & therefore no guarantees can be provided. Governing regulations apply at all times. By placing an order with Travcour (UK) Ltd you confirm that you agree to our Terms and Conditions as detailed at [www.travcour.com](http://www.travcour.com). Travcour (UK) Ltd will not & cannot be held liable nor responsible for the actions, losses or delays of any nature incurred by embassies, passport office, government offices, third party courier carrier, subcontracted couriers or Royal Mail. Our service is for the sole action of applying for your visa and does not include any booked travel before or after the service is completed.

Registered Company No: 04651386

VAT No: 238 0357 68



**REPUBLIC OF MALAWI**

**IMMIGRATION ACT**

**(CAP. 15:03)**

**(REGULATION 3 (6))**

**APPLICATION FORM FOR A VISA TO ENTER MALAWI**

*(To be completed in block capitals)*

SINGLE/MULTIPLE/TRANSIT VISA *(Delete as necessary)*

Name *(in full)* .....  
*(Surname in block capitals)*

Married or Single *(if married woman give maiden name)* .....

Address in the country of application .....

Address in the country of domicile *(if different from above)* .....

Date and Place of Birth .....

Sex ..... Profession .....

Passport Number ..... Date of issue .....

Place of issue ..... Date of expiry .....

Return Visa(s) to ..... Valid until .....

Nationality *(if stateless indicate original nationality prior to being stateless person)* .....

Date of arrival in country of application .....

From .....

Final destination .....

And address to which applicant is proceeding .....

Reasons in full for proposed visit. (Satisfactory evidence will be required for the object and purpose of the journey. Employees of firms or persons acting on behalf of firms must produce certificates from their employers as to the nature of business for which they are travelling):

Duration of proposed visit .....

Travelling by ..... Leaving on .....

Onward passage booked for .....

Means at applicant's disposal (evidence may be required) .....

.....

Dates of previous visits to .....

In what capacity .....

Previous address (es) in .....

.....

**PARTICULARS OF MINOR CHILDREN** who will accompany the applicant and are included in the applicant's passport.

Name	Place of birth	Date of birth
.....	.....	.....
.....	.....	.....
.....	.....	.....

**SUPPLEMENTARY INFORMATION**

**Name and Address of Sponsor**

I declare that the above particulars given by me are true in substance and fact.

Date .....

.....

Signature

**THIS SPACE TO BE LEFT BLANK FOR OFFICIAL USE**

Endorsement ..... Prepared by .....

Onward visa ..... Fee paid .....

Ref. No. .... Receipt No. .... and Date .....