

TRAVCOUR (UK) LTD ORDER FORM

Wimbledon Business centre, The Old Town Hall, 4 Queens Road, Wimbledon, SW19 8YB
 Tel: 020 85431846 (9.00am to 7.00pm)
 e-mail: info@travcour.com Website: www.travcour.com
 Open Hours: (Mon – Sat) 9.00am to 7.00pm



SERVICES FOR PAKISTAN BUSINESS VISAS - (PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS)

Please insert dates of travel & tick the service you are applying for.

<input checked="" type="checkbox"/>	Pakistan Visas	Dates of entry/exit	Embassy Visa fee	Travcour service charge	Total excluding return postage
	Single entry business visa	/ / To / /	134.00	80.00	214.00
	Double entry business visa	/ / To / /	152.00	80.00	232.00
	12 month multiple entry business visa	/ / To / /	362.00	80.00	442.00

Please select the type of return you need us to use for your documents. Postal & International fees are only payable per return address (maximum of 4 passports). Carriers own terms & conditions apply. We do not accept responsibility for the delivery of documents by any third party and by selecting this option, you agree to the carriers terms and accept full responsibility for your selection.

<input checked="" type="checkbox"/>	Return type	Charge	Terms
	Royal Mail Special Delivery	9.00	Only applicable for UK residents. For terms & conditions please visit www.royalmail.com
	DHL International Ltd	40.00	For terms & conditions please visit www.dhl.co.uk
	Travcour courier hand delivery	POA	Subject to London area/airport & availability. Our representative will contact you on receipt of order.
	Collection	N/A	Please await our call to advise your documents are ready
	Own prepaid envelope/courier	N/A	For security, please only send prepaid secure mail & note your tracking number

You must enclose full payment for us to process your order. For bank transfers, your order will be processed once the funds have cleared in our account only. As fees are paid on submission of your documents, we will not provide credit for your process to begin. Please include the fees for your service as listed above, the Travcour service charge & your selected return fee.

Cheque or postal order (Payable to Travcour (UK) Ltd)

Debit Card (please complete the following section) We do not accept American Express or Diners or credit cards.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry:/.....	3 digit SCN	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	---------------------	-------------	----------------------	----------------------	----------------------

Bank transfer; You must include the full name of the applicant as your reference. If you are sending more than one application, please select one of the applicant's names for the reference. Visa fees and Travcour service charges are per person but return fees are payable per return address.

Barclays Bank PLC, Account name Travcour UK Ltd
 Account number; 60960055
 Sort Code: 20-21-80

Please confirm the address you would like your documents to be returned to and the contact information for any further instruction or tracking purposes. Our contact will be in writing via email where possible. Please check your junk/spam mail in case of your email filter rejects our mail. Please ensure consent is obtained if using someone else's contact information. Any change to your details during process must be made in writing by email. We will only correspond with the passport holder or the person designated on this form.

Title: Mr./Mrs./Miss: First NamesSurname.....

Address

.....Postcode

Telephone NumberEmail

If you require your documents by a certain time, please indicate the latest date you would like them returned to you:/...../.....

We will always do our best to try and return by your chosen date however, it cannot be guaranteed. Travel arrangements must not be made until you have secured and received your valid visa for entry. By placing this order, you agree to any delays incurred by any governing office or third party carrier.

Signature(passport holder or legal guardian) Date/...../.....

DISCLAIMER: Whilst every effort is made to issue your requirements the embassy/consulate reserve the right to refuse or delay your application & therefore no guarantees can be provided. Governing regulations apply at all times. By placing an order with Travcour (UK) Ltd you confirm that you agree to our Terms and Conditions and consent to our data handling as set out in our privacy statement as detailed at www.travcour.com. Travcour (UK) Ltd will not & cannot be held liable nor responsible for the actions, losses or delays of any nature incurred by embassies, passport office, government offices, third party courier carrier, subcontracted couriers or Royal Mail. Our service is for the sole action of applying for your visa and does not include any booked travel before or after the service is completed.

Checklist for Business visa

N.B. Business visa requires minimum five (5) working days to process.

For business visa applicant need to submit the following documents:

	Mark <input type="checkbox"/> or <input type="checkbox"/> when completed	YES	NO
1	Duly filled Visa Form		
2	Two passport sized photos (White Background)		
3	Applicant's passport valid at least for six months (Along with copy)		
4	UK valid residence visa with its copy (if applicable)		
5	Company letter in UK indicating particulars of the applicant, duration of visa defining purpose of visit(s).		
6	An invitation letter from Pakistani counterpart indicating particulars of the applicant, duration of visa defining purpose of visit(s).		
7	Latest one month bank statement of the applicant.		
8	Proof of Address e.g. Utility bill, Council tax bill, rental agreement or UK driving license.		
9	Any other supporting documents which applicant feels may help in the assessment of visa request.		
10	Foreign Companies based in Pakistan to provide their proof of registration.		

Name of Applicant: _____

Date: / / 20

Applicant Signature: _____

Or name & signature of person submitting on behalf of app

For Official Use

Gerry's staff R: _____

Gerrys Staff S: _____



HIGH COMMISSION FOR PAKISTAN
34 Lowndes Square, London SW1X 9JN
Tel: 02076649200
www.phclondon.org

Please affix 2 (two) recent passport size photographs (45mm x 35mm) with white background showing full face, without hat or sun glasses.

VISA APPLICATION FORM

Please read these instructions carefully before filling in the application form.

1. Form should be filled in CAPITAL/ BLOCK LETTERS with BLACK pen.
 2. No column should be left blank. Incomplete forms with vague entries shall not be accepted.
 3. Original and photo copies of supporting documents should be submitted along application form.
 4. Applicant may use extra sheet, in case of insufficient space in the column of the visa form.
 5. Normal processing time for visa is 4-6 weeks.
 6. Applicant would be asked to appear for interview if required.
 7. On arrival, immigration formalities are mandatory. (Police registration is applicable in certain cases)
 8. Attach bank statement for business visit.
 9. Applicant's family includes spouse, son, daughter, mother and father.
- * For further information please read instructions carefully and visit our website: www.phclondon.org

PART – 1

1. Type of visa applied for:

1. Type of visa applied for:

Diplomatic	<input type="checkbox"/>	Official	<input type="checkbox"/>	Military	<input type="checkbox"/>	Business	<input type="checkbox"/>	Tourist	<input type="checkbox"/>
Family	<input type="checkbox"/>	Transit	<input type="checkbox"/>	Journalist	<input type="checkbox"/>	Other	<input type="checkbox"/>	Specify	_____

2. Purpose of visit:

3. Duration of stay:

4. Visa required for:

Less than 01 month	<input type="checkbox"/>	Less than 03 months	<input type="checkbox"/>	Less than 06 months	<input type="checkbox"/>
01 Year	<input type="checkbox"/>	02 Years	<input type="checkbox"/>	05 Years	<input type="checkbox"/>

5. Type of visa:

Single entry	<input type="checkbox"/>	Double entry	<input type="checkbox"/>	Multiple entry	<input type="checkbox"/>
--------------	--------------------------	--------------	--------------------------	----------------	--------------------------

i. Port of entry

ii: Port of departure

iii: Places to be visited

a. _____ b. _____ c. _____ d. _____

6. SECTION – I (APPLICANT'S DETAILS)

i. Name as in Passport:

_____ First _____ Middle _____ Last

Previous Name (If changed)

ii. Date of Birth

dd / mm / yyyy

iii: Place of Birth

City: _____ Country: _____

iv. Sex

Male

Female

v. Blood group

vi. Marital status Single Married

vii. Identification Mark _____

viii. Religion: _____ ix. Native Language _____

x. Nationality (a) _____ Present (b) _____ Previous (c) Dual _____

xi. PASSPORT DETAILS:

Type of Passport Diplomatic Official/Service Ordinary UN Travel Document

Passport Number _____ Place of Issue _____
Date of Issue _____ Date of Expiry _____

Passport Issuing Authority:	_____
-----------------------------	-------

xii. ADDRESS & EMAIL:

a. Present Address: _____

Telephone: (i) Home: _____ (ii) Work: _____ (iii) Cell: _____
Post code _____

Email Address: _____

b. Address in Pakistan _____

Telephone (i) Home: _____ (ii) Work: _____ (iii) Cell: _____

xiii. Is your visit sponsored? If yes, gives details. YES NO

Sponsor's Name	Address	Contact Number
		Home: _____ Work: _____ Cell: _____

xiv. DETAILS OF PROFESSION

Note: In case of Armed Forces/ Uniform Personnel, Please specify Rank / Service.

a. Profession / Occupation: _____

Note: Armed Forces / Uniform Personnel, Please fill in the attached Performa.

b. Present employer details.

Name	Address	Telephone			Email address
		Home:	Work:	Mobile:	

xv. EMPLOYMENT HISTORY: (START FROM MOST RECENT) Use extra sheet if required.

a. Organisation & Address	b. Department	c. Designation	d. Duration From-To	e. Duties in brief	f. Person to be contacted
					Name: _____ Ph: _____ Email: _____
					Name: _____ Ph: _____ Email: _____

xvi. Are you applying visa from third country? YES NO

If yes, please provide following information

Your Home Country	Address in Home country	Date of entry in UK	Residential Status in UK

7. SECTION - II (FAMILY DETAILS)

i. Name of Mother _____ ii. Mother's Nationality _____

Mother's place of birth City: _____ Country: _____

iii. Name of Father _____ iv. Father's Nationality _____

Father's place of birth	City: _____	Country: _____
-------------------------	-------------	----------------

v. Spouse Details:

Name of Spouse _____ Spouse's Nationality _____

Spouse's date of birth _____ Spouse place of birth _____

Is your spouse working? Yes No

If yes, please provide following information.

Spouse Profession	Name of employer	Employer's address	Details of contact
			Tel: _____

vi. Do you have children?	YES	<input type="checkbox"/>	No	<input type="checkbox"/>
---------------------------	-----	--------------------------	----	--------------------------

If yes, Please provide details of child (ren)

Name	Date of birth	Place of birth

vii. Is any one accompanying by you (including family members/ children) ? YES NO
 If yes, please give details.

Details of accompanying person (s) (Please attach sheet for further information.)

Name	Relation with you	Date of birth	Passport Number	Address & Contact Number

viii. Do you have BANK account in Pakistan? If yes, please provide details.	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

Name of Bank	Branch	A / C Number	Verifier details

8. TRAVEL HISTORY:

i. Have you ever visited Pakistan during last 5 years? YES NO

If yes, please provide details. (Please attach sheet for further information.)

Destination	Date of entry	Date of exit	Address	Purpose

ii. Have you visited other countries during last 2 years? YES NO

If yes, please give details. (Please attach sheet for further information.)

Destination	Date of entry	Date of exit	Address	Purpose

iii. Have you ever been refused a visa for any country including Pakistan? YES NO

If yes, please give details

--

iv. Have you ever been refused entry on arrival to Pakistan? YES NO

If yes, please give details

--

v. Have you ever been deported/ removed or otherwise required to leave any country, including Pakistan? YES NO

If yes, please give details

Country	Date of entry	Date of exit	Reason	Reference Number

vi. Do you have you any criminal convictions or charged in any country? YES NO

If yes, please give details

Date	Country	Offence	Sentence

DECLARATION

I declare that the information given in this form is correct to the best of my knowledge and belief and if any of the particulars furnished above are found to be incorrect or withheld the visa is liable to be rejected / cancelled at any time.

Date: _____

Signature of Applicant: _____

PART II

PROCESSING CERTIFICATION

FOR OFFICIAL USE: (Not to be filled by applicant)

- 1: Date of receipt of Visa Application. _____
- 2: Registration Number. _____
- 3: Visa fee received. _____
- 4: Recommended by: _____

Please affix recent passport size 2 photograph (45mm x 35mm) with white background showing full face, with no hat or sun glasses, you can wear every day glasses

Additional documents received:

5: Yes No Number of documents

6: Particulars of the official who checked the visa form for its correctness and supporting documents.

Name	Designation
Date	Signature

7: Is BL checked ? Yes No

8: What is the result after checking the BL (s).

Clear Doubtful Appeared on list

9: Details of BL if adverse has been found.

--

10: Particulars of official who checked BL (s)

Name	Designation
Date	Signature

11: Details of clearance received from Ministry of Interior.

No.	Date:
-----	-------

12: Decision by officer In-charge

Accepted		Regretted	
Type of visa		Reason of refusal:	
Duration _____ days	Number of entries _____		
Single entry <input type="checkbox"/>	Double entry <input type="checkbox"/>		
Name of In-charge		Signature of In-charge	

Date: ____/____/____

Signature of Visa Issuing Authority: _____

DETAILS OF MILITARY SERVICE
(ATTACH ADDITIONAL SHEET AS REQUIRED)

Start Date	End Date	Mandatory or Career Service	Ranks (Indicate dates of promotion)	Nature of duties in brief including involvement in arrest, combat, detention, interrogation & support function	Commanding Officers (Provide Name, Rank & contact number)	Type Of Units (Artillery, Infantry, Special- ops, etc)	Name/ Number of Units Indicate the following:- 1. Unit? Detachment 2. Company/ Battery 3. Battalion/ Regiment/ Brigade 4. Division 5. Army/ Corps 6. Other	Locations (Base, City & Province/ territory)	Number of people are supervised by you
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		

Medals / Awards (Indicate name of medal / award, date, reason) _____

Initialized Training (Indicate type, location, date) _____